

USE OF TECHNOLOGY

It is the responsibility of each student to use telecommunication technologies at CHS in a manner that appropriately reflects the educational goals and objectives of School District 10 and the educational mission of CHS. Access to CHS technology is a privilege and not a right. Please review School District 10 Board Policy 3612P for details. Telecommunications technologies include, but are not limited to:

- Computer software, such as browser software, e-mail software, etc;
- Equipment, such as televisions, telephones, video cameras, computer hardware (modems, CPU's, displays, servers), etc;
- Networks, such as the Internet, LAN's (Local Area Networks), etc;

ACCEPTABLE TECHNOLOGY USE POLICY

Telecommunication technologies are to be utilized at CHS to realize curricular objectives through communication with others and through the acquisition of information. Students should use these technologies only in a;

- Considerate, ethical, and lawful manner
- Manner consistent with curricular objectives
- Manner which ensures the safety of the use and others
- Manner which respects the privacy of accounts
- Manner which respects the rights of others to access these technologies

TECHNOLOGY USE VIOLATIONS

Technology use violations will result in disciplinary action that may include, but is not limited to, the loss of access to these technologies, referral to a school administrator, suspension, legal prosecution; and/or remuneration. Technology includes scanners, digital equipment, Internet, and computers. Chinook schools have worked hard to keep up with technology, especially in the area of computers. Students are encouraged to use the computers in the library, study hall, computer lab, and in the individual classrooms. However, students must be accountable for this usage. The Internet is available on all computers as well. In order to use this tool, students must have a permission slip signed and turned into the office. Students may lose their Internet and/or computer use if not using any of the above items appropriately. Reasons to lose computer/Internet privileges may include but are not limited to: visiting chat rooms, viewing inappropriate material, loading software on the computer without teacher's permission, downloading non-educational information from the Internet without permission, an electronic act that constitutes bullying, and abusing the computer itself. Students are not allowed to change settings on the computers. Students not using the technology appropriately may lose their privileges for up to a year, with the specific length being determined by the supervisor and the principal. There is no Internet usage until a permission slip signed by the parent has been turned into the office. Chinook Public Schools would like to encourage students and teachers to conserve by recycling copier paper and limiting printing. Cellphones are considered technology use and any use of cellphones that is unauthorized by the teacher that isn't determined to be directly related to in class instructional assignments will result in loss of internet use and cellphone use by the

individual in school for a time length as determined by the administration. Examples of misuse would be taking unauthorized pictures and/or video of others during school hours or during school-related activities.

INTERNET ACCESS

The purpose of District-provided internet access is to facilitate communications in support of research and education. Access is a privilege, not a right. Students utilizing internet access are responsible for good behavior on-line, just as they are in a classroom or other area of the school. To remain eligible as users, students' use must be in support of and consistent with the educational objectives of the school. The same general rules for behavior and communications apply. The District provides filtering software for all computers accessing the internet.

PRIVACY/CONFIDENTIALITY

Users should have no expectation of privacy or confidentiality in the content of electronic communications or other computer files sent and received on the school computer network or stored in his/her directory. The school computer network's system operator, or other school employees, may at any time review the subject, content, and appropriateness of electronic communications or other computer files and remove them if warranted. Any violation of district rules will be reported to school administrators for possible disciplinary action.

PERSONAL INFORMATION

When sending electronic messages, students should not include information that could identify themselves to non-school personnel. Users' passwords are provided for their personal use. Users should not share their password or log into the network with another user's login name and password. If a user suspects someone has discovered their password, they should change it or have it changed immediately. Users shall not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users.

CELLPHONE USAGE

At Chinook High School we believe that portable communication and other electronic devices can provide opportunities for an enhanced educational environment. All students may use cell phones and other personal electronic devices during non-instructional school time (before school, lunch, passing times, and after school). Students should have devices turned off and out of sight during instructional time unless *the teacher* has allowed for instructional purposes, the use of the device. If a teacher so chooses, they may allow students to use their device for instructional purpose during class time. All teachers will have the discretion to allow or not allow use of personal devices for educational purposes during class time. **The use of these devices is a privilege and not a right during school hours.** Students are expected to follow the teacher/classroom policies and school policy in regards to any device. Students may not use electronic devices while in the bathrooms, locker rooms, or other locations where such operation may violate the privacy rights of another person. **Unauthorized use will result in confiscation of the device by the classroom teacher, administrator or any other staff member.** Students are expected to give their device to school staff when requested. Failure to adhere to classroom

or school policy for the use of electronic devices on school grounds or in the school building will result in discipline. Classroom discipline procedures will first be used, then a discipline referral to the administration. A discipline referral could be submitted as Defiance, Insubordination, Disruption of the learning environment, or Disorderly Conduct.

Discipline process:

Suggested Classroom process:

- Verbal warning.
- Relinquish Device to teacher
 - Returned at end of class
 - Returned at end of the day
 - Delivered to Administration
- Loss of privilege (may not have in class)
 - Taken to office for the day with detention and parent pickup as consequences.