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MODEL SAFE RETURN TO SCHOOL AND CONTINUITY OF SERVICES PLAN

Chinook Public Schools

Safe Return to School and Continuity of Services Plan

Date of Original Adoption: March 25, 2020

Date Plan was Last Revised: 02/08/2022

Next Regularly Scheduled Month for Consideration: Reviewed at each regular monthly board meeting during the 2021-22 school year (2nd Tuesday of each month)

March 2020 - August 2021

1. The Chinook Public Schools was ordered to close to in person instruction on March 15, 2020, under an executive order issued by then Governor Bullock. Districts were provided a two-week period of time during which they could remain fully closed to instruction of any kind while developing a plan for remote instruction required by the Governor.

Although our district was authorized to remain closed, we quickly mobilized and began remote instruction during the timeframe when we were authorized to remain closed. Thereafter, our district continued pursuant to a reopening plan approved by the Governor beginning March 30, 2020.

2. On April 22, 2020, then-Governor Bullock lifted his Stay at Home Order, and announced a Plan to Begin Phased Reopening of Montana. As part of that plan, effective May 7, 2020, all schools were provided the option to return to in classroom teaching at the discretion of local school boards. Our school district finished the 2020-21 school year through remote instruction.

During the 2020-21 school year, our means of operation have included:

***Hybrid - mostly in person** with early outs on Fridays to allow for planning and cleaning. Students with health concerns were accommodated with distance learning throughout the year.

3. Our district developed a plan for reopening to in person instruction, with contingencies, and we implemented that plan for the 2020-21 school year. The reopening plan, details regarding which are provided below, included adoption of various model policies provided by the Montana School Boards Association under its 1900 Series, including model policies aligned with CDC guidance regarding mitigation strategies to limit exposure to and transmission of COVID-19 in school settings.

4. Our district is finishing the 2020-21 school year strong, having provided high quality learning opportunities to the students in our community in safe and effective learning environments.
5. We embraced a fundamental principle of providing extensive transparency to our community throughout the above timeframe. We publicly noticed, held meetings regarding, and provided extensive opportunities for our community to provide us with feedback regarding the School District's plans and we carefully considered such feedback in developing and refining the School District's plans throughout the last 14-15 months.

Safe Return to Schools and Continuity of Services Plan Contents:

March 2020-June 2021

Part I: Documentation of Meaningful Consultation in Developing and Refining the School District's plan from March 2020 Through June 2021:

We noticed, held, and invited public comment on our evolving plans for a safe return to school and continuity of services on the following dates since March 2020:

- | | |
|----------------------|--|
| 1. March 25, 2020 | 11. August 10 th , 2021 |
| 2. April 14, 2020 | 12. August 18 th , 2021 |
| 3. April 28, 2020 | 13. September 14 th , 2021 |
| 4. June 23, 2020 | 14. October 12 th , 2021 |
| 5. July 28, 2020 | 15. November 9 th , 2021 |
| 6. August 11, 2020 | 16. December 13 th , 2021 |
| 7. September 8, 2020 | 17. January 11 th , 2022 |
| 8. January 11, 2021 | 18. January 27 th , 2022 |
| 9. February 22, 2021 | 19. February 8 th , 2022 |
| 10. July 13, 2021 | 20. <i>Regular Monthly Board Meetings (2nd Tuesday of each month)</i> |

The plan will be a standing agenda item at every board meeting during the 2021-22 school year, which will provide regular opportunity for public input, discussion, action.

Our invitation for public input included a general opportunity for the public to provide input and was provided to everyone interested, including: Students; families; school and district administrators (including special education administrators); teachers, principals, school leaders, other educators, school staff, and their unions; and civil rights organizations (including disability rights organizations); stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, and other underserved students.

Part II: Contents of The School District's plan for Safe Return to In-Person Instruction and Continuity of Services:

1. A description of how the district will maintain the health and safety of students, educators, and other staff:

Following the lifting of the Stay-at-Home Order and subsequent reopening of the state on April 22, 2020, Chinook Public Schools utilized the Montana Public Education Center *Roadmap for Safely Reopening Montana's Public Schools Using Emergency School District Policies* and accompanying MTSBA Model Emergency Policies. Utilizing these resources supported our district's continued service to students with transparency and accountability while ensuring the operations of the school district reflected the circumstances in our community.

The policies ensured our Board of Trustees and school leaders honored the following priorities: quality instruction to students; a healthy and safe setting for students, staff, and the community; needed support of teachers and staff; and responsible financial and operational procedures. The policies provided an actionable plan for completing the 2020-2021 school fiscal year in a manner that met these priorities and secured district funding while providing an operational platform for considering long term innovations in the delivery of education services.

Chinook Public Schools implemented policy options that facilitated collaboration between the Board of Trustees, administrative team, employees, parents, students, health officials, and community as we established protocols aligned with CDC guidance addressing how instruction was to be delivered to students; how gatherings and events would take place on school property; how the health and safety of staff and students would be protected and preserved while schools were open; and how financial and operational functions of the school district would continue during the period of public health emergency.

Chinook Public Schools reviewed, considered, and addressed numerous areas of operation in our reopening process. On the topic of school district policy and procedures, the district considered emergency policies and procedures, adoption and amendment of policies, suspension of policies, and administrative procedures. To support students' academic, mental, social and emotional success, the district considered alternative grading, counseling, extended school year, student instruction proficiency determinations and declarations, support for particularly vulnerable students, transportation services, access to internet for students, food preparation and service, summer school and additional student instruction resources. To ensure the health and safety of students, teachers, and staff, the district considered cleaning and disinfection, community use of facilities, county board of health orders, diagnosis and confidentiality, hand washing and related hygiene protocols, telework, school closure orders, stay at home orders, symptom monitoring and isolation, travel quarantines, visitors, and volunteers.

Vulnerable individuals, masks and personal protective equipment, and physical distancing.

Following the *Roadmap for Safely Reopening Montana's Public Schools Using Emergency School District Policies* ensured Chinook Public Schools has remained in compliance with guidance and best practices provided by federal, state, or local health officials. Our school

district has continued to adapt and adjust our policies as new and updated guidance and best practices have become available.

Further, the policies provide options for consideration through input from our board of trustees, administrative team, employees, parents, students, health officials, and community as collaborative partners as we have worked our way through ever evolving changes due to the pandemic. By considering all possible perspectives and factors when making the decisions to adopt or adjust a policy, or to implement a policy, we focused on the health and safety of our students, staff, and community for delivery of learning and services to our students. The policies have enabled us to adjust our procedures and practices during different phases in compliance with guidance and best practices provided by federal, state, and local agencies.

Chinook Public Schools will continue to follow the policies noted below while engaging in a quarterly reevaluation process to continue to ensure the health, safety and wellbeing of our students, teachers, staff, and community through 2024.

2. The extent to which the district has adopted policies, and a description of any such policies, on each of the following safety recommendations of the CDC:

Topic	School District Policy	Description of Policy (All referenced policies can be found at the end of this document.)	Policy Adopted & Revised
Appropriate wearing of masks.	1905	1905: The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The superintendent or designated personnel are authorized to implement board approved protocols after consulting with state and local health officials. The policy establishes regulations regarding face coverings as personal protective equipment. Face coverings are not required by the School District so unless mandated (as they are/were on buses by the CDC), masks are optional.	<ol style="list-style-type: none"> 1. 7/28/2020 2. 5/11/2021 3. 7/13/2021 4. 8/09/2021 5. 8/18.2021 6. 1/27/2022 7. 2/8/2022

<p>Modifying facilities to allow for physical distancing (e.g., use of cohorts).</p>		<p>1905: The School District adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The superintendent or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding physical distancing by requiring students, staff, volunteers, and visitors will maintain a three-foot or an otherwise reasonable distance between themselves and their colleagues and peers throughout the school day inside any school building, on school provided transportation, and on school property before and after school. Staff members will arrange classrooms and restructure courses, transportation services, and food service to meet this standard.</p>	<ol style="list-style-type: none"> 1. 7/28/2020 2. 5/11/2021 3. 7/13/2021 4. 8/09/2021 5. 2/8/2022
<p>Handwashing & respiratory etiquette.</p>	<p>1905</p>	<p>1905: The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The superintendent or designated personnel are authorized to implement the protocols consistent with the adopted Return to School Plan in coordination with state and local health officials. The policy establishes regulations regarding healthy hand hygiene behavior and symptoms of illness.</p>	<ol style="list-style-type: none"> 1. 7/28/2020 2. 5/11/2021 3. 7/13/2021 4. 8/09/2021 5. 2/8/2022
<p>Cleaning and maintaining healthy facilities, including improving ventilation.</p>	<p>1905</p>	<p>1905: The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The superintendent or designated personnel are authorized to implement the protocols consistent with the adopted Return to School Plan in coordination with state and local health officials. The policy establishes regulations regarding symptoms of illness, cleaning and disinfecting, temperature screening, vulnerable individuals, food preparation and meal service, and transportation services.</p>	<ol style="list-style-type: none"> 1. 7/28/2020 2. 5/11/2021 3. 7/13/2021 4. 8/09/2021 5. 2/8/2022
<p>Diagnostic and screening testing.</p>	<p>1905</p>	<p>1905: The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The superintendent or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding symptoms of illness, and temperature screening.</p>	<ol style="list-style-type: none"> 1. 7/28/2020 2. 5/11/2021 3. 7/13/2021 4. 8/09/2021 5. 2/8/2022

<p>Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.</p>	<p>1905; 3417</p>	<p>1905: The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The superintendent or designated personnel are authorized to implement the protocols consistent with the adopted Return to School Plan. The policy establishes regulations regarding symptoms of illness, temperature screening, public awareness, and confidentiality.</p> <p>3417: In all proceedings related to this policy, the District will respect a student's right to privacy. Although the District is required to provide educational services to all school-age children who reside within its boundaries, it may deny attendance at school to any child diagnosed as having a communicable disease that could make a child's attendance harmful to the welfare of other students. The District will rely on advice of the public health and medical communities in assessing the risk of transmission of various communicable diseases to determine how best to protect the health of both students and staff. The District will manage common communicable diseases in accordance with Montana Department of Public Health and Human Services guidelines and communicable diseases control rules. The District may temporarily exclude from school attendance a student who exhibits symptoms of a communicable disease that is readily transmitted in a school setting. The District may notify parents of other children attending a school that their children have been exposed to a communicable disease without identifying the particular student who has the disease.</p>	<ol style="list-style-type: none"> 1. 7/28/2020 2. 5/11/2021 3. 7/13/2021 4. 8/09/2021 5. 2/8/2022
<p>Efforts to provide vaccinations to school communities</p>	<p>3413</p>	<p>Please note that House Bill 702 passed the 2021 Legislature and was signed into law effective May 14, 2021. New Section 1 of that law provides that it is an unlawful discriminatory practice for a governmental entity to refuse, withhold from, or deny to a person any local or state services, goods, facilities, advantages, privileges, licensing, educational opportunities, health care access, or employment opportunities based on the person's vaccination status. The law also provides it is unlawful for an employer to refuse employment to a person, to bar a person from employment, or to discriminate against a person in compensation or in a term, condition, or privilege of employment based on the person's vaccination status. Finally, House Bill 702 provides it is unlawful for a public accommodation to exclude, limit, segregate, refuse to serve, or otherwise discriminate against a person based on the person's vaccination status.</p> <p>3413: Upon initial enrollment, an immunization status form shall be completed by the student's parent or guardian. The certificate shall be made a part of the student's permanent record.</p>	<ol style="list-style-type: none"> 1. 7/28/2020 2. 5/11/2021 3. 7/13/2021 4. 8/09/2021 5. 2/8/2022

<p>Appropriate accommodations for children with disabilities with respect to health and safety policies.</p>	<p>1908; 2162;</p>	<p>1908: The Board of Trustees authorizes the supervising teacher or district administrator to provide Policy 1908F to families requesting to opt-out of onsite instruction at the school facility for the duration of the declared public health emergency. Students of families opting out of onsite instruction at the school facility shall receive offsite, online, and proficiency-based instruction, or any combination of the foregoing at the discretion of the School District in accordance with District Policy 1906. Students of families opting out of onsite delivery shall be treated the same as students instructed at the school facility for purposes of grading, discipline, and other educational rights.</p> <p>2162: It is the intent of the District to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. For those students who need or are believed to need special instruction and/or related services under Section 504 of the Rehabilitation Act of 1973, the District shall establish and implement a system of procedural safeguards.</p>	<ol style="list-style-type: none"> 1. 7/28/2020 2. 5/11/2021 3. 7/13/2021 4. 8/09/2021 5. 2/8/2022
<p>Coordination with State and local health officials.</p>	<p>1900; 1905; 1907; 3417</p>	<p>1900: In light of the COVID-19 pandemic, the Board of Trustees has found it necessary to adopt temporary policies related to emergency school closures, the ongoing provision of educational services to students, meetings of the Board, gatherings on school property, health and safety of students, staff and community members, human resource matters and budgetary matters. To ensure clarity and transparency, the board has organized all emergency school policies into a temporary chapter. School District Policies Numbered 1900-1999 are intended to govern during any emergency related to COVID-19 declared by the President, Congress, Montana Legislature, Governor, Montana Department of Public Health and Human Services, County Health Department or the Board of Trustees.</p> <p>1905: The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The superintendent or designated personnel are authorized to implement the directives in consultation with state and local health officials.</p> <p>1907: The Board of Trustees is authorized to declare that a state of emergency exists within the community. A declaration issued by the Board of Trustees is distinct from any declaration in effect or previously issued by local, state or federal authorities.</p> <p>3417: The District will manage common communicable diseases in accordance with Montana Department of Public Health and Human Services guidelines and communicable diseases control rules. When information is received by a staff member or a volunteer that a student is afflicted with a serious communicable disease, the staff member or volunteer will promptly notify a school nurse or other responsible person designated by the Board to determine appropriate measures to be taken to protect student and staff health and safety. A school nurse or other responsible person designated by the Board, after consultation with and on advice of public health officials, will determine which additional staff members, if any, have need to know of the affected student's condition.</p>	<ol style="list-style-type: none"> 1. 7/28/2020 2. 5/11/2021 3. 7/13/2021 4. 8/09/2021 5. 2/8/2022

<p>How the district will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.</p>	<p>1906; 1906P; 2050</p>	<p>1906: The School District has adopted the protocols outlined in this policy to govern during the term of the declared public health emergency to ensure the delivery of education services to students onsite at the school, offsite at other locations using available resources including but not limited to online methods. The superintendent or designated personnel are authorized to implement this policy. The Board of Trustees may revise the school calendar to adjust the completion of the school year for particular grade levels and groups once students have satisfied the required number of applicable aggregate hours.</p> <p>The Board of Trustees authorizes instruction of students at the school facility in a manner that satisfies the aggregate number of instructional hours outlined in the School District's adopted or revised calendar for a school year affected by a public health emergency. The Board of Trustees authorizes offsite and online instruction of students in a manner that satisfies the aggregate number of instructional hours outlined in the School District's adopted or revised calendar for a school year affected by a public health emergency. Offsite and online delivery methods shall include a complete range of educational services offered by the School District and shall comply with the requirements of applicable statutes. Students completing course work through an offsite or online instructional setting shall be treated in and have their hours of instruction calculated in the same manner as students attending an onsite institutional setting.</p> <p>In accordance with District Policy 2011, Section 20-1-301, MCA, and any applicable collective bargaining agreement covering the employment of affected employees, the Board of Trustees may establish a school calendar with an earlier start date and a later end date from nonemergency school years to ensure students receive the minimum number of aggregate instructional hours.</p> <p>Students shall receive services in accordance with the applicable Individualized Education Plan or Section 504 Plan based on methods and locations agreed upon and documented by the applicable team to meet the student's needs and goals. Students shall have access to regular school counseling services whether their instruction is provided in an onsite, offsite or online setting. Staff shall promptly report any suspected student distress or concern to their supervisor for review and referral. Students receiving instruction in an offsite setting are governed by the staff obligation to report suspected child abuse or neglect. This policy in no way limits or adjusts the School District's obligations to homeless students or students in foster care. Applicable District policies serving these students, or this population of students remain in full effect.</p> <p>1906P: Proficiency or satisfying aggregate hours of instruction can be achieved through an on-site, off site, or blended learning model as outlined in Policy 1906. Best practices will assist districts in facilitating quality learning for each student regardless of background or circumstance. Best practices include but are not limited to, planning and communication, clear expectations, differentiated instruction and learning models, and flexible demonstrations of learning.</p> <p>2050: The School District has adopted the protocols outlined in this policy to ensure the delivery of education services to students onsite at the school, offsite at other locations using available resources. The District administration or designated personnel are authorized to implement this policy.</p>	<ol style="list-style-type: none"> 1. 7/28/2020 2. 5/11/2021 3. 7/13/2021 4. 8/09/2021 5. 2/8/2022
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June 2021

Part III – Updated Compliance for the District’s Previously Adopted Plan for the Safe Return to In-person Instruction and Continuity of Services:

Section 2001(i)(3) of the ARP Act states that a school district that developed a plan for the safe return to in-person instruction and continuity of services prior to the date of enactment of the ARP Act will be deemed to have met the requirement to develop a plan under section 2001(i)(1) as long as the plan meets the statutory requirements (*i.e.*, is publicly available on the LEA's website and was developed after the LEA sought and took into account public comment).

The School District’s plan meets the requirements of Section 2001(i)(1) and (i)(2) of the ARP Act. The School District’s plan is available on our website and, as noted above, was developed through a process that included extensive public comment.

Safe Return to Schools and Continuity of Services Plan

The School District’s plan has sought input from staff, parents and the general public on July 13th, 2021, August 2nd and August 9th and included not just a notice of opportunity for public input but which specifically invited meaningful consultation with and input from:

1. Students; families; school and district administrators (including special education administrators); teachers, principals, school leaders, other educators, school staff, and their unions; and civil rights organizations (including disability rights organizations); stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, and other underserved students.

We have considered the input of all affected parties and have carefully deliberated regarding the best possible means by which our district can provide safe effective learning environments for each of our students.

June 2021 - September 30, 2024

Part IV – Schedule for Future Review and Updates: Consideration of this Safe Return to Schools and Continuity of Services Plan shall be added as a standing agenda item on each regular and special meeting of the board of trustees throughout the 2021-24 school years. The agenda item shall, at a minimum, include notice of any changes to the plan recommended by the administration with an invitation for input, notice of opportunity for public input, and consultation with:

1. Students; families; school and district administrators (including special education administrators); teachers, principals, school leaders, other educators, school staff, and their unions; and civil rights organizations (including disability rights organizations); stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, and other underserved students.

Appendix – Attach and/or provide a website URL for the school district’s adopted 1900 policies in their entirety: <http://chinookschools.org/>

MT-PEC A Roadmap for Safely Reopening Montana’s Public Schools Using Emergency School District Policies. Safe Return to Schools and Continuity of Services Plan

2021-22 Return to School Planning for Chinook School District #10

- Chinook Public School will open and have school in full capacity for this upcoming school year. We are not using a phased system for our plan in light of our intention of reviewing the plan monthly..

General Protocols:

- It is recommended for staff and students to wear masks, but masks will not be required.
- It is recommended that those who can receive vaccinations be vaccinated.
- Staff and parents will be asked to remain vigilant in monitoring student health. Staff and students not feeling well should stay home. Students who appear ill will be checked for fever and/or sent to the office.
- Students who become ill during the day will be isolated in a designated area in the Meadowlark or high school building and monitored until they can be sent home or parents can pick them up.
- Extracurricular activities/sports status will be determined by MHSA guidelines and local control.
- We are not planning to restrict attendance at events at this time.
- Lunches will be staggered to keep student numbers manageable in the cafeteria and reduce the amount of air congestion in a confined space. The elementary cafeteria is being expanded to increase seating capacity to allow for more spacing.
- Encourage students to disinfect personal belongings such as backpacks on a daily basis.
- Students and staff will be encouraged not to use water fountains for drinking. Students will be encouraged to bring and use a personal water bottle and the water bottle fillers available. If a student decides to use a water fountain, the student shall first use hand sanitizer, which will be placed next to / near each water fountain in the district.
- Hold outdoor classes when appropriate to do so.
- Create physical distance between children (or families) on school buses *where possible*.
- When possible and if necessary, student schedules will be adjusted to accommodate social distancing measures.
- Monitor students for re-emergence of virus.
- Be prepared for a possible return to a potential school closure situation.
- During on campus learning, students may be asked to assist in cleaning duties regarding desks/tables, educational materials and technological devices.
- Teachers should prepare alternative instruction for students who are unable to attend school for five or more consecutive school days.

School Closure:

If we are shut down for any reason, whether that is by the state, local health department or a local school decision for a period of time:

- Instruction will be delivered virtually or via packets.
- Meals will be grab-n-go for pick-up and delivery (if allowable).

Safety Measures:

Safety of our students and staff is paramount. Students/staff not feeling well or running a temperature must stay home as per school policy #3417. Standard health protocols will be followed:

- Frequent handwashing and use of hand sanitizer
- Hand Sanitizer stations will be placed throughout the school facilities.
- Cough in elbow
- Sneeze in tissue and toss it into garbage
- Social distancing as much as reasonably possible. The CDC is recommending a minimum of 3 feet of physical distancing and that will be our goal where we can.
- Elbow or fist bumps instead of handshakes
- Avoid touching face, nose, eyes, or mouth
- Intensive sanitizing of occupied spaces, including using electrostatic sprayers periodically throughout the day in common use areas.
- Temperatures of students/staff/parents will be taken whenever a student appears to be under the weather. If a student has a temp of 100.4 or more, they will be isolated, and sent home for a minimum of 30 hours or 24 hours after their fever breaks without the assistance of medication, whichever is longer.
- Isolated students will be given a mask to wear.
- Insure that staff know how to deal with sick students and what to expect if COVID19 case is identified in their classroom.
- For care of minor injuries (band aids) have students wash their hands and apply their own bandage.
- Staff are required to wear PPE when treating a student with illness or exhibiting signs of the flu.

Air Quality:

- ❖ Clean air will be brought in from the outside when it can be through the ventilation system.
- ❖ Large capacity air purifiers with True Hepa filtration will be placed in each classroom, as well as the cafeteria, library, weight room, certain hallway areas and certain other areas throughout the school. The exceptions will be the two gyms and the shop work area.
 - The classroom air will be cleaned approximately 4-5 times per hour depending upon the size of the classroom and placement of the air purifier.
 - Cafeteria air will be cleaned approximately 5 times per hour.
 - Hallway air, where it is being filtered, the office areas and certain other areas where population numbers are less, will be cleaned 1-2 times an hour.
- ❖ Air Purifier filters will be cleaned regularly (monthly) or more frequently if they are in high traffic areas.

Health Precautions for all:

- ❖ Teach and reinforce washing hands and covering coughs and sneezes among children and staff.
 - Additional key times to wash hands include:
 - After blowing one's nose, coughing, or sneezing.
 - After using the restroom.
 - Before eating or preparing food.
 - Before and after providing care for another person who needs assistance

- ❖ Practice social distancing; three feet or an otherwise reasonable distance of separation between individuals whenever possible.
- ❖ Teach and reinforce proper use of face coverings among when used. Face coverings may be challenging for students (especially younger students) to wear in all-day settings such as school.
- ❖ Students/Parents/Staff are responsible for providing their own masks whenever they are needed or desired. Masks may be provided by the school to staff and students whenever they are available. This may include N95 or KN95 masks if requested and available.
- ❖ Regular surgical masks are primarily designed to prevent the wearer from spreading droplets that may have a viral load capable of infecting another person. An N95 (typically adult sized) or a KN95 (also comes in smaller sizes for youth) are designed to reduce the risk of infection to the person wearing it.
- ❖ If available, hand sanitizer will be provided in each classroom and should be used frequently when hand washing cannot occur.
- ❖ Encourage students to bring their own clearly labeled water bottles for drinking water throughout the day as a means to reduce unnecessary contact at water drinking stations.
- ❖ Students and staff will be encouraged not to use water fountains for drinking. Students will be encouraged to bring and use a personal water bottle and the water bottle fillers available. If a student decides to use a water fountain, the student shall first use hand sanitizer, which will be placed next to / near each water fountain in the district.
- ❖ The first line of defense to prevent the spread of disease is to stay home when you are feeling ill or have a temperature. This approach may cause increased use of sick days for staff, requiring dipping into the sick pool days. This may become problematic if the district does not have enough subs on hand to cover staff absences. For parents, it means they will have to stay home with a sick child and not try to mask temperatures by giving the student aspirin, Tylenol, etc.

Signage:

- ❖ Signage at each public entrance of the facility to inform all faculty, staff and students that they should: avoid entering the facility if they have a respiratory symptom such as cough, shortness of breath, sore throat and/or a fever; maintain a reasonable distance from one another; and not shake hands or engage in any unnecessary physical contact.
- ❖ Signage at each public entrance that there is a risk of them becoming infected with covid or other communicable diseases when entering the facility and that they are assuming such risk by entering the school facility.
- ❖ Helpful signage within the school building for students and staff.
- ❖ Post signage with educational information from health departments or CDC, how to wash hands, how to use hand sanitizer, etc.
- ❖ Signage that drinking fountains. Students and staff will be encouraged not to use water fountains for drinking. Students will be encouraged to bring and use a personal water bottle and the water bottle fillers available. If a student decides to use a water fountain, the student shall first use hand sanitizer, which will be placed next to / near each water fountain in the district.

Attendance

- ❖ Communicate with all stakeholders (staff, students, families) the importance of staying home when sick.
- ❖ Communicate with all stakeholders the procedures that will be used to send home staff and students who may display symptoms while on campus.
- ❖ Implement a plan to accommodate COVID affected students in the attendance policy or any practices that link grading and attendance.
- ❖ Implement plans for flexible remote learning to mitigate impact of missed in-person instruction.

Cleaning:

Cleaning will be frequent using CDC approved cleaning materials or a bleach solution. Sanitizing will occur daily:

Classrooms:

- ❖ Commonly touched surfaces disinfected frequently throughout the day
- ❖ Desktops and table tops disinfected daily.
- ❖ Laptops will be cleaned daily by students with the following procedures
- ❖ Windows open as much as possible during fall and spring.
- ❖ Air Purifier filters will be cleaned monthly and replaced annually.
- ❖ PE Instructors will have access to an electrostatic sprayer or other device to assist with disinfecting gym equipment in between classes.

Buses:

- ❖ Seats sanitized daily
- ❖ Sanitize commonly touched areas (handrails, seat backs, etc.) sanitized daily.
- ❖ Windows opened to air out the bus.

Restrooms:

- ❖ Sanitized frequently throughout the day by maintenance staff (mid-morning, mid-afternoon, after school)
- ❖ Attention to commonly touched surfaces (handles, knobs, dispensers, switches, etc.)
- ❖ Many faucets, flushers, knobs, dispensers, will be replaced with automated devices, reducing the number of commonly touched surfaces, significantly minimizing the risk of spread.

Hallways/Gym/Auditorium:

- ❖ Common areas will be cleaned periodically during the school day, (*electrostatic sprayers*).
- ❖ The gym and auditorium will be disinfected before and after any event.
- ❖ Handrails and door handles will be wiped down.

Technological devices:

- ❖ Must clean after each use or daily if assigned to a particular student.

Special Education

Students with disabilities shall receive services in accordance with the applicable Individualized Education Plan or Section 504 Plan based on methods and locations agreed upon and documented by the applicable team to meet the student’s needs and goals. The supervising teacher or building administrator shall coordinate with parents and the special education staff or cooperative to ensure all applicable statutes are followed in accordance with U.S. Department of Education guidelines.

Individualized services during periods of remote or blended learning must be constructed with parent involvement and approval, to allow a child to make progress on goals and advance in the general curriculum, based on the unique needs of the student. Such service may include:

- ❖ Alterations to IEP goals to account for revised learning demands of the general education environment.
- ❖ Alterations to direct services, provided through phone, video conference, or in-person instruction following social distancing guidelines.
- ❖ Alterations of accommodations, taking-into-account the demands of technology based remote learning plans when applicable.
- ❖ Specific focus on parent training and consultation, to support students in attaining their individualized goals.
- ❖ The need for extended learning opportunities to mitigate skills lost due to gaps in instruction.

Plan for when a staff member, child, or visitor becomes sick or comes into close contact

- ❖ Establish procedures for safely transporting anyone sick home or to a healthcare facility.
- ❖ Notify local health officials, staff, and families immediately of a possible case while maintaining confidentiality as required by the Americans with Disabilities Act (ADA).
- ❖ Close off areas used by a sick person and do not use before cleaning and disinfection. Ensure safe and correct application of disinfectants and keep disinfectant products away from children.
- ❖ Advise sick staff/students not to return until they have met criteria to discontinue home isolation as recommended by the local health department or their medical provider.
- ❖ Provide options for virtual learning.
- ❖ The district may inform the staff member / student / student’s parent who have been potentially exposed to COVID-19 that they may have been exposed to the virus so that the staff person or parents may take whatever precautions needed for their family and to be extra vigilant about watching for symptoms.
- ❖ Because coronavirus is capable of being spread by individuals who are perfectly healthy (asymptomatic spread) as well as by those who have symptoms of illness, it is **recommended** that all close contacts follow current guidance from the county health department for quarantine or masking. However, regardless of health department guidance, all close contacts may remain in school and are not required to wear a mask.

Contact Tracing

- ❖ Teachers will keep seating charts and update the office every time a student is reassigned a seat.
- ❖ When the district has been informed of a positive case, the district will perform contact tracing in order to notify parents and staff so that they may take any necessary precautions needed for their family and they contact the county health department for more information if they so desire.

- ❖ If the county needs to contact a student or staff member regarding their own contact tracing investigation, *particularly for contact outside the school day*, they have the ability to obtain parent contact information through infinite campus.
- ❖ Information can be shared with custodial crew to help them coordinate custodial maintenance and cleaning.

Human Resources Considerations

- ❖ Provide additional accommodations for staff in at-risk category, ie teaching classes remotely, utilizing a larger classroom where social distancing can be maintained, given an option to teach remotely or option to not return until the risks are reduced.
- ❖ Procedures for staffing during high staff absences due to illness.
- ❖ Schools may want the ability to build in teacher/school work days to provide respite for both teachers and families. This will include early release days on Friday afternoons.
- ❖ Other duties for paras/classified staff (cleaning)
- ❖ Additional custodial staff needed (or assign classified staff to other duties)
- ❖ Staff members that cannot be on site (high-risk category or not comfortable coming back)
- ❖ Consider that subs may be hard to find.

Transportation Issues: Involve School District's Bus Company

- ❖ Ensure bus staff have masks, portable protective barriers (sneeze guards), disinfectant wipes, sanitizers, safety face shields, etc.
- ❖ Space students as reasonably as possible on buses, 1 per seat unless they are siblings / same household, loading buses from the back of the bus, to the front of the bus and disembark in the same manner.
- ❖ Busses are sanitized after every trip with students, AM, PM and field trips.
- ❖ Review parent pick-up areas outside of schools to encourage reasonable social distancing.

Online Instruction Policy

The Board of Trustees authorizes district administrators to provide an online instruction option to families requesting to forgo onsite instruction at the school facility due to COVID related issues for the duration of the declared public health emergency. Students of families requesting online instruction shall receive alternative instruction through Montana Digital Academy, with supervision by the Chinook School District or through other online programs such as Edgenuity or Accellus as determined by the school district. This will include core classes such as English, Math, Science, and Social Studies. In addition, certain electives may also apply upon approval by the administration. School District staff shall arrange for any combination of testing (which would include Digital Academy), online courses, as noted in Policy 1908.

Parents/guardians requesting this option must schedule a meeting with building administration. Students may elect to go to a remote learning platform any time, but Once choosing the online learning option, students cannot return to in person instruction until the current enrolled in semester is completed. By signing this document parents acknowledge and accept the guidelines as stated in the request for online instruction form.

Request for Online Instruction

I, _____, Parent or Guardian of, _____ a student enrolled at Chinook School District #10, request to forgo onsite instruction at the school facility due to COVID or other related issues for the duration of the declared public health emergency. I understand that I must supervise my child's education while he/she receives online educational services for the duration of the declared public health emergency in a manner consistent with the methods identified by the School District.

I understand my student is expected to complete all assigned work in a timely fashion in order to receive credit toward a grade to be considered for promotion or credit and in accordance with school district policy. I understand that my student may not return to in person instruction until the beginning of the next semester. I further understand that failure to complete work assigned may result in a determination that my student will be retained or otherwise not earn credit.

Parent/Guardian Signature _____ Date _____

Student Signature _____ Date _____

Administrator Name _____

Administrator's Signature _____ Date _____