

Chinook School District

INSTRUCTION

2309P

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Selection of Library Materials

The selection of library material is a professional task conducted by the library staff. In selecting library materials, the librarian will evaluate the existing collection; assess curricula needs; examine materials and consult reputable, professionally prepared selection aids. The following aides may be used in the selection of materials:

1. Materials shall be consistent with and provide both support and enrichment for the District's general educational goals, its selected program goals, and the objective of specific courses.
2. Materials shall meet high standards of quality and content and format.
3. Materials shall be appropriate for the ability level, emotional and social development of the student for whom materials are selected.
4. Materials shall promote growth in factual knowledge and critical thinking.
5. Materials shall stimulate growth in the areas of literary appreciation, social and exthetic values, and ethical standards.
6. Materials shall represent various points of view, even when those opinions represented are controversial. The inclusion of controversial materials does not imply endorsement of the idea by District personnel.
7. Materials shall represent the contributions of all people regardless of age, sex, religion, ethnic, or cultural origin.

Weeding

When materials no longer meet the criteria for selection, they shall be weeded. Weeding is a necessary aspect of selection, since every library will contain works which may have answered a need at the time of acquisition, but which, with the passage of time, have become obsolete, dated, unappealing, or worn out.

Discarded materials will be clearly stamped:

"WITHDRAWAL FROM CHINOOK PUBLIC SCHOOL LIBRARY"

Materials will be discarded in compliance with § 20-6-604, MCA. When the decision to sell or dispose of library materials is made, the Board shall adopt a resolution to sell or otherwise

dispose of the material because it is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the District. The Board shall publish a notice of the resolution in the newspaper of general circulation in Chinook. The resolution may not become effective for 14 days after the notice is published.

Gifts

Gift materials may be accepted with the understanding that they must meet criteria set for book selection.

Procedure History:

Adopted on: August 1998

Revised on: