

Chinook School District

THE BOARD OF TRUSTEES

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Trustee Expenses

Expenses for Board Members - In-District

A trustee shall not receive remuneration for service as a trustee. Trustees living more than three miles from the meeting place shall be entitled to mileage at the rate stipulated in § 2-18-503, MCA for each mile of travel from their homes to the meeting place for each meeting of the Board or for any meeting called by the County Superintendent. Reimbursement may be paid as the travel is assumed or may accumulate until the end of the fiscal year, at the discretion of the trustee.

Expenses for Board Members at Out-of-District Meetings

Trustees normally attend workshops, training institutes, and conferences at both the state and national level. It is appropriate that trustee expenditures at these out-of-District meetings be paid by the District.

It is the intent of the District to pay all legitimate costs for trustees to attend out-of-District meetings. The purpose of this policy is to provide for expenditure guidelines and define what is considered legitimate expenses of attendance at out-of-District meetings. The District will pay the cost for:

1. Transportation to and from the meeting site in the amount of the cheapest available air fare if the meeting is more than 100 miles from Chinook, and at the per mile rate approved for the District for meetings 100 miles or less from Chinook.
2. On-site transportation: For necessary transportation by bus, taxi or rental car during the course of the meeting.
3. Hotel or motel cost for trustee room accommodations at the meeting or convention headquarters facility or other as necessary. If at a convention, the headquarters hotel cannot accommodate all of the participants and a trustee must stay at an alternative facility, the cost of the alternative facility will be paid.
4. Twenty three dollars (\$23.00) per day for food costs.

5. Incidental expenditures for tips and other necessary costs attributable to the trustee's attendance at the meeting.
6. Registration and materials which are a part of the meeting agenda and/or requirements.

Legal References	§ 2-18-503, MCA	Mileage allowance
	§ 20-1-211, MCA	Expenses of officers attending conventions
	§ 20-3-311, MCA	Trustee travel reimbursement

Policy History:

Adopted on: August 1998

Revised on: