Chinook School District

THE BOARD OF TRUSTEES 1210

Qualifications, Terms, and Duties of Board Officers

The Board officers are the Chairperson and Vice-Chairperson. These officers are elected at the annual organizational meeting.

Chairperson

The Board elects a Chairperson from its members for a one-(1)-year term. The duties of the Chairperson are:

- Preside at all meetings and conduct meetings in the manner prescribed by the Board's policies;
- Make all Board committee appointments;
- Sign all papers and documents as required by law and as authorized by the action of the Board; and
- Close Board meetings as prescribed by Montana law.

The Chairperson is permitted to participate in all Board meetings in a manner equal to all other Board members, including the right to participate in debate and to vote. The Chairperson may not make a motion, but may second motions.

The Chairperson must be able to perform the functions of a trustee in all matters over which he/she presides.

NOTE: For those Districts with joint high school/elementary Boards, the Board can either: (1) limit chairpersonship to those trustees qualified to vote on all matters before the Board, both elementary and high school; or (2) select a separate Chairperson to preside over issues involving only the elementary District.

Vice-Chairperson

The Vice-Chairperson shall preside at all Board meetings in the absence of the Chairperson, and shall perform all of the duties of the Chairperson in case of the Chairperson's absence or disability.

Legal Reference:	§ 2-3-203, MCA	Meetings of public agencies and certain associations of public agencies to be open to public – exceptions
	§ 20-3-321(2), MCA	Organization and officers

Policy History:
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